REGIONAL INSTITUTE OF MEDICAL SCIENCES
IMPHAL

Re-Tender No. **RIMS/PUR/PAED-VEN-14** Date, the 21st Jan 2015.

TERMS AND CONDITIONS OF SUPPLY

I) The outer cover of the tender should be subscribed **"Supply and installments of Advanced neonatal intensive care Ventilator for Pediatric Department RIMS Imphal "** and the inner cover be sealed.
The tender should be accompanied by Sales Tax Clearance certificate, firm's registration certificate and Earnest Money specified hereunder. Tenders without the above Certificates will be liable to rejected.

1) RECEIPT OF TENDERS:

Tender must reach this office not later than the date time specified in the tender notice as mentioned above. Late tenders including postal/courier delays may not be considered.

2) Two Bid systems:-

Tender should be submitted in two bid systems containing two parts of

Part-I :- Technical Bid in a sealed cover.
Part-II:- Price bid/Financial Bid in another sealed cover.

Both the sealed envelopes should then be put in one outer cover indicating thereon.

i) Tender Notice No.& Date.....
ii) Tender regarding.....
iii) Due date for submission of the tender.....
iv) Name of the firm & address.....

3) OPENING OF TENDER :

Tenders shall be opened as specified in the tender notice. Tenders or their representatives duly authorized may be present at the time of opening of the tenders, if the date of opening of the tender is declared as Holiday or otherwise, the same will be opened on the next working day of the opening of the tender, if any, will be intimated to the tenders/agents who are present.

The **Technical - Bids** are to be opened in the first instance, at the prescribed time and date as indicated in NIT. These Tenders shall be scrutinized and evaluated by the competent committee/ authority. During the Technical Bids tender committee, will read the salient features of the tenders like brief description of the goods offered, Earnest Money Deposit and any other special features of the tenders, as deemed fit by the tender committee. Thereafter, in the second stage, the Price/Financial Bids of only the Technical bids acceptable offers (as decided in the first stage) shall be discussed for further scrutiny and evaluation on a date notified after the evaluation of the Technical bid. The prices, special discount if any of the goods offered etc., as deemed fit by tender committee will be read out.

4) CONDITIONS OF CONTRACT :

Any terms and conditions of the tendering firms not appearing in the body of the tender will not be considered as forming part of their tenders. Tendering firms should submit their tenders with reference to the terms and conditions prescribed hereinafter which shall form part of terms of supply orders to the approved tenders.

5 (a) Documents establishing Good's Conformity to Tender document.

i) The tenderer shall provide in its tender the required as well as the relevant documents like technical data, literature, drawings etc. to establish that the goods and services offered in the tender fully conform to the goods and services specified by the purchaser in the Tender documents. For this purpose the tenderer shall also provide a clause-by-clause commentary on the technical specifications and other technical details incorporated by the purchaser in the Tender documents to establish technical responsiveness of the goods and services offered in its tender.

ii) In case there is any variation and/or deviation between the goods & services prescribed by the purchaser and that offered by the tenderer, the tenderer shall list out the same in a chart form without ambiguity and provide the same along with its tender.

ii) If a tenderer furnishes wrong and/or misguiding data, statement(s) etc. about technical acceptability of the goods and services offered by it, its tender will be liable to be ignored and rejected in addition to other remedies available to the purchaser in this regard.

5 (b) The Tenderer may be required to demonstrate the functioning of the equipments offered by them at the time of consideration of the technical bid. The demonstration, if necessary shall be done at RIMS, Imphal at the tenderer's own cost.

5) PRICE RATE :

The rate should be indicated both in words and figures. If the rates quoted in figure and words are different, the amount in words only will be considered. The unit price should be for the same unit indicated in the tender notice. Prices should be at free delivery at Central Stores, Regional Institute of Medical Sciences Hospital, Imphal, Manipur. Foreign goods should be quoted in Indian Currency with foreign exchange rate and supplied by the supplier directly to us without opening of Letter of Credit.

a. The rate should be inclusive of all charges and Sale Tax etc. where applicable. Where the chargeable amounts should be clearly mentioned in one sheet. In absence of any specific mention, the rate shall be assumed to be inclusive of S.T./C.S.T./VAT. In case there is discrepancy in the rates quoted between the figures and words, the amount in words shall be considered to be correct amount.

b. GUARANTEE /WARRANTEE PERIOD: The tenderers must quote for 3 (three) years comprehensive warranty from the date of completion of the satisfactory/ installation in respect of equipments /articles costing Rs.50,000/- or more for equipment /article costing less than Rs.50,000/- rate may be quoted for one year warranty. The warranty charges should not be quoted separately otherwise the offer shall be summarily rejected. Also the bidders are requested to submit their quote for subsequent 5 (five) years comprehensive AMC in respect of equipments. Failure to comply this condition will entail the rejection of

the bids. The price comparison shall be made taking into account on basic price and post warranty AMC.

c. Erasure and alteration without being authenticated with full signatures of the tenders will be disqualified. No alteration or modifications in the rate will be allowed after submission of the tender/quotation.

d. Brand names, models, manufacturer names and customer list of the items should be furnished clearly.

6) Delivery period: The delivery period should be mentioned clearly.

7) EARNEST MONEY :

The earnest money along with the tender should be submitted in the form of Bank Draft from any Nationalized/schedule Bank in favour of the Director, RIMS, Imphal payable at Imphal.

DETAILS OF EMD

Item No.	Name of Equipments	Qty	EMD Amount
1	Advanced neonatal intensive care ventilator	4 nos.	Rs.1,50,000/- (Rupees one lakh fifty thousand

If earnest money is not submitted, tenders shall be rejected summarily.

8) SECURITY DEPOSIT :

The amount of earnest money deposited in respect of the successful tenders shall be converted into security deposit. Interest on such security deposit will not be borne by us. The earnest money of unsuccessful tender will be refunded on demand. The security shall be refunded after satisfactory completion of supplies.

9) VALIDITY OF OFFER :

The quoted rate/ price should remain valid for at least 12 months from the date of opening tender.

ACCEPTANCE :

e. This office does not pledge itself to accept the lowest or any tender and reserves the right to accept the whole or any portion of the tender. Also this office itself has right to increase or decrease or drop or split up the quality and place the supply order on one or more tenders and the tenders must supply at the quoted rates.

f. Tender with indefinite qualifications such as "subject to immediate acceptance and subject to prior Sale" will not be considered.

g. Payment will be made only after the receipt of the articles/stores in full and in good conditions and duly verified by the concerned indenting department, Regional Institute of Medical Sciences/Hospital, Imphal.

h. It is assured that except under FORCE MAJEURE CIRCUMTANCES the payment will be made within 30 days from the date of receipt of articles subject to fulfilling the conditions.

i. The tenderers shall furnish a non –blacklisting certificate in the form of an Affidavit attested by an Oath Commissioner on a nonjudicial stamp paper of appropriate value that there is no vigilance/CBI case pending against the firm/supplier and that the firm has not been blacklisted in the past by any government/Private institution.

j. The Director, RIMS, Imphal reserves the right to cancel/reject full or any part of the tender which do not fulfill the conditions stipulated in the tender.

10) NON-SUPPLY OF GOODS/STORES AND FOREFITURE OF SECURITY DEPOSIT:

(a) The supplies should be made within the stipulated time in the supply of orders normally within 90 days of placing orders where the delivery period is not specified otherwise penalty 0.5% per week on the amount or order per week shall be levied.

(b) The delivery/supply of the stores should be completed within one year w.e.f. date of supply orders failing which the supply orders/acceptance of tender is liable to cancellation without any notice and the Security Deposit shall be forfeited.

11) JURISDICTION:

All questions, disputes or differences arising under, out of or in connection with contract/supply shall be subject to the exclusive jurisdiction of Court within the local limits of Imphal, Manipur State.

Tenderers should carefully read the above terms and conditions and a copy of similar terms and conditions should be returned to the undersigned duly signed with stamp. Any doubt to the implication any of part of these General Terms & Conditions or of the specifications may be clarified from this office before submission of tender.

(Prof. Ch.Arun Kumar Singh)
Director,
Regional Institute of Medical Sciences,
Imphal

Signature of Tenderer

With Firm's Seal