



क्षेत्रीय आयुर्विज्ञान संस्थान, इंपहाल: मणिपुर
REGIONAL INSTITUTE OF MEDICAL SCIENCES, IMPHAL, MANIPUR
 (स्वास्थ्य और परिवार कल्याण मंत्रालय, भारत सरकार के अंतर्गत एक स्वायत्त संस्थान)
 (An Autonomous Institute under the Ministry of Health & Family Welfare, Govt. of India)

Phone : 0385-2414720
 0385-2414750
 e-mail : rims@rims.edu.in
 website : www.rims.edu.in

C I R C U L A R

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Subject: Biometric verification of the employees recruited through NORCET/CRE.

No.GEN/MISC/85/2025-CAO/FA: It is hereby informed that a Central Team will be visiting RIMS, Imphal, for verification of the identity and capturing of biometric data of employees recruited through CRE/NORCET. The verification process will be conducted as per the schedule given below:

Name of Examination	Date of Examination	Schedule of Verification
NORCET-09	27.09.2025	14.10.2026 & 15.10.2026
CRE-2024	26.02.2025 27.02.2025 28.02.2025 Palm Verification and Biometric Verification	16.10.2026 & 17.10.2026
CRE-2025	25.08.2025 26.08.2025 27.08.2025 Iris Verification and Biometric Verification	

2. The verification activity will be conducted at Sushruta Hall, RIMS, Imphal. All employees listed in the Annexure shall mandatorily attend the verification and report at the venue by 10:00 AM on the scheduled date, along with all relevant documents pertaining to their respective recruitment examination. No leave shall be availed during the verification period, and failure to attend the verification may attract disciplinary proceedings under the applicable rules.

3. All HoDs/Controlling Officers concerned are requested to ensure the attendance of the employees listed in the Annexure as per the schedule. The employees may be relieved from their respective duties for the purpose of attending the verification. In case any employee listed in the Annexure is presently on leave, the concerned HoD/Controlling Officer shall direct/call upon the employee to report for the verification as per the scheduled date and time.

4. The Dealing Assistants concerned with CRE are directed to report at **Sushruta Hall, RIMS, Imphal, 30 minutes prior to the scheduled time** and extend necessary assistance during the verification process.

5. This issues with the approval of the Director, RIMS, Imphal.

Digitally signed by
 R K MECOLT SINGH
 Date: 07-10-2026
 17:33:04

(R.K. Mecolt Singh)
 Deputy Director (Admn.)

Copy to:-

- i. PS to the Director, RIMS, Imphal – for kind information to the Director
- ii. The Medical Superintendent, RIMSH, Imphal.
- iii. The Dean (Academics), RIMS, Imphal.
- iv. The Principals of Dental College/ College of Nursing, RIMS, Imphal.
- v. All Head of Departments/Sections/Units, RIMSH, Imphal.
- vi. The Deputy Director, RIMS, Imphal.

- vii. The CAO/FA, RIMS, Imphal.
- viii. Exec. Engineers (Civil/Elect.), RIMS, Imphal.
- ix. The Chief Nursing Officer i/c, RIMSH, Imphal.
- x. All Section Officers, RIMS/ RIMSH, Imphal.
- xi. Jubilee Hall i/c, RIMS, Imphal.
- xii. IT Section, RIMS, Imphal.
- xiii. System Administrator – for uploading the circular on RIMS website

ANNEXURE

Sl. No.	Name	Designation	Date of Joining	Categories	CRE/NORCET
1	Chonnimla ML	Laboratory Assistant	11-08-2025	ST	CRE-2024
2	Gracy Giri	CSSD Supervisor	16-09-2025	GEN	CRE-2024
3	Augustin Kumar Bharti	CSSD Assistant Grade-I	27-03-2026	GEN	CRE-2024
4	Sandeep Kanwal	Multi-Tasking Staff	11-08-2025	GEN	CRE-2024
5	Manisha Meena	Multi-Tasking Staff	11-08-2025	ST	CRE-2024
6	Harish Chauhan	Multi-Tasking Staff	21-08-2025	ST	CRE-2024
7	Dinesh Kumar	Multi-Tasking Staff	21-08-2025	ST	CRE-2024
8	Sangita Kumari	Multi-Tasking Staff	21-08-2025	PwD	CRE-2024
9	Chhaviram Yadav	Multi-Tasking Staff	21-08-2025	GEN	CRE-2024
10	Sanjeev	Multi-Tasking Staff	28-08-2025	ST	CRE-2024
11	Mahesh Chand Meena	Multi-tasking Staff	28-02-2026	GEN	CRE-2025
12	Nishant Sharma	Multi-Tasking Staff	26-03-2026	GEN	CRE-2025
13	Manoj Kirdoliya	Driver	05-12-2025	OBC	CRE-2024
14	Tenzin Jigmet	Laboratory Assistant	27-03-2026	ST	CRE-2025
15	Saurabh Singh	Nursing Officer	30-03-2026	GEN	CRE-2024
16	Madhu Sudhan Bhardwaj	Nursing Officer	30-03-2026	GEN	CRE-2024
17	Ankit Sharma	Nursing Officer	04-05-2026	GEN	NORCET-09
18	Babalu Meena	Multi-Tasking Staff	25-02-2026	ST	CRE-2025