



**क्षेत्रीय आयुर्विज्ञान संस्थान, इंपहल: मणिपुर**  
**REGIONAL INSTITUTE OF MEDICAL SCIENCES, IMPHAL, MANIPUR**  
 (स्वास्थ्य और परिवार कल्याण मंत्रालय, भारत सरकार के अंतर्गत एक स्वायत्त संस्थान)  
 (An Autonomous Institute under the Ministry of Health & Family Welfare, Govt. of India)

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**OFFICE MEMORANDUM**

**WEEK No.3**

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Subject: Pay-Level-Wise Learning Courses on the iGOT Karmayogi Portal for completion for the 3<sup>rd</sup> Week(14.09.2026 to 20.09.2026) – reg.

**No.GEN/IGOT/1/2025-ESTSec:** In continuation of this Institute's Office Memorandum of even number dated 07.09.2026, the pay level-wise weekly courses to be consumed by the employees during the 3<sup>rd</sup> week (14.09.2026 to 20.09.2026)is as follows:-

| Sl. No. | Pay Level  | Course                                                 | Duration       | Knowledge Partner                           |
|---------|------------|--------------------------------------------------------|----------------|---------------------------------------------|
| i)      | 14 & above | Fundamentals of Digital Public Infrastructure approach | 1hr & 41 mins  | DPI academy by Artha global                 |
| ii)     | 12 & 13    | DHFC - Module 2 - What is Digital Health               | 1hr & 19 mins  | Maharashtra University of Health Sciences   |
| iii)    | 11         | Mental Health and Well-Being for a Resilient Workforce | 2hrs & 29 mins | XLRI- Xavier School of Management           |
| iv)     | 4-10       | Drafting in Plain Language                             | 2 hrs & 3 mins | Legislative Department                      |
| v)      | 1-3        | Gender at the Workplace                                | 1 hr & 48 mins | By Jnana Prabodhini Institute of Psychology |

2. All employees concerned are required to complete the course assigned to their respective Pay Level, within the stipulated period and ensure that the completion of the course is duly reflected on the **iGOT Karmayogi portal**.

3. This issues with the approval of the Director, RIMS, Imphal.

(R.K. Mecolt Singh)  
 Deputy Director (Admn.)

Copy to:-

1. The P.S. to Director.
2. The Medical Supdt., RIMS Hospital, Imphal.
3. The Dean (Academics)i/c, RIMS, Imphal.
4. All Heads of Departments/Sections/Units, RIMS, Imphal.
5. The Principal, Dental College, RIMS, Imphal.
6. The Principal, College of Nursing, RIMS, Imphal.
7. The P.S. to Deputy Director (Admn.), RIMS, Imphal.
8. The C.A.O./F.A.,RIMS, Imphal.
9. Prof. Nandita Ksh. Dental College, RIMS, Imphal.
10. Librarian i/c, Central Medical Library, RIMS, Imphal.
11. The Chief Nursing Officer i/c, RIMS, Imphal.
12. Asst. Engineer (Civil)/(Elect.), RIMS, Imphal.
13. Administrative Officer, RIMS, Imphal.
14. All Section Officers, RIMS & RIMS Hospital, Imphal.
15. All members of the Capacity Building Unit (CBU), RIMS, Imphal - with the direction to ensure that the contents of this Office Memorandum are brought to the knowledge of all regular employees and to ensure compliance.
16. The System Administrator, RIMS, Imphal- *for uploading the above order and to send by email to all concerned.*

**Note: Sl. Nos. 3 to 15 are requested to bring this Notice to the knowledge of their subordinate staffs.**