



क्षेत्रीय आयुर्विज्ञान संस्थान, इंपाल: मणिपुर
REGIONAL INSTITUTE OF MEDICAL SCIENCES, IMPHAL, MANIPUR
 (स्वास्थ्य और परिवार कल्याण मंत्रालय, भारत सरकार के अंतर्गत एक स्वायत्त संस्थान)
 (An Autonomous Institute under the Ministry of Health & Family Welfare, Govt. of India)

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N O T I C E

No.GEN/27/2026-EST Sec: The Institute is in the process of amending the existing Recruitment Rules (RRs) for the post of Assistant Administrative Officer of RIMS, Imphal. In this regard, objections /representations /comments from all stakeholders, including the general public, are hereby invited on the proposed amendments to the Recruitment Rules for the said post.

2. Any objections/comments on the draft Recruitment Rules may be submitted, along with proper justification and relevant supporting documents, to the office of the Director, RIMS, Imphal, within a period of 30 days, i.e. **upto 5.30 p.m. of 27th October, 2026.**

3. In the event that no views/comments are received within the stipulated date and time, the draft Recruitment Rules shall be treated as final, and no objections/comments will be entertained thereafter.

4. This issues with the approval of the Director, RIMS, Imphal.

(Nongthombam Padameshwar Singh)
 Administrative Officer

Copy to:-

1. The Under Secretary, Hospital-III, MoH&FW, Govt. of India, Kartavya Bhawan-01, New Delhi.
2. P.S. to the Director, RIMS, Imphal.
3. The Medical Superintendent, RIMS Hospital, Imphal.
4. The Deputy Director(Admn.), RIMS, Imphal
5. The System Administrator, RIMS, Imphal – *for uploading the notice and draft RR on RIMS website.*

Proposed Amended Recruitment Rules for the post of Assistant Administrative Officer of RIMS, Imphal

1	Name of post	Assistant Administrative Officer	
2	Number of post	06 (2026) *Subject to variation dependent on workload	
3	Classification	Group 'B', Ministerial	
4	Level in the Pay Matrix	Level-7 of Pay Matrix	
5	Whether selection post or non-selection post	Selection in case of promotion	
6	Age limit for direct recruits	Not applicable	
7	Educational and other qualifications required for direct recruits	Not applicable	
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Not applicable	
9	Period of probation, if any	Not Applicable	
10	Method of recruitment whether by direct recruitment or by promotion or by deputation / absorption and percentage of the vacancies to be filled by various methods	Method	Percentage
		Promotion failing which Deputation (Including Short Term Contract)	100%
11	In case of recruitment by promotion /deputation / absorption grades from which promotion/ deputation / absorption to be made	Promotion:Office Superintendent of the Institute with 5 (five) years regular service in Level – 6 of Pay Matrix. Deputation: Officers of the Central Government/State Governments / Union Territories / Autonomous Organizations/ Statutory bodies / Public Sector Undertaking / University / Recognized Research Institution: 1. Holding analogous post on a regular basis in the parent cadre/department; or 2. with 05 years' service in the grade rendered after appointment on a regular basis in Level 06 of the Pay Matrix or equivalent in the parent cadre/department with good knowledge of Central Govt. rules related to medical Institute / College. Note: The Period of deputation (ISTC) shall ordinarily not exceed 5 years. The maximum age limit for appointment on deputation (ISTC) shall not be	

		exceeding 56 years as on the closing date of receipt of application.
12	If a Departmental Promotion Committee / Selection Committee exists what is its composition	Promotion: 1. Director, RIMS, Imphal – Chairman 2. Director(Health), Government of Manipur or its nominee below the rank of Joint Director – Member 3. Medical Superintendent, RIMS Hospital, Imphal – Member 4. Subject Expert in the concerned area- Member 5. Deputy Director (Admn.), RIMS, Imphal – Member Secretary Deputation: 1. Director, RIMS, Imphal – Chairman 2. Director/Dy. Secretary looking after the affairs of RIMS, Imphal in the Ministry of Health & Family Welfare, Govt. of India - Member 3. One member of the Executive Council, Society of RIMS, Imphal or a nominee of the beneficiary States, not below the rank of Deputy Secretary/Joint Director(by rotation) - Member 4. Medical Superintendent, RIMS Hospital, Imphal - Member 5. One expert in the Subject concerned* -Member 6. Dy. Director(Admn.),RIMS, Imphal - Member Secretary
13	Circumstances in which Union Public Service Commission to be consulted in making recruitment	Not applicable