



क्षेत्रीय आयुर्विज्ञान संस्थान, इंपहाल: मणिपुर
REGIONAL INSTITUTE OF MEDICAL SCIENCES, IMPHAL, MANIPUR
 (स्वास्थ्य और परिवार कल्याण मंत्रालय, भारत सरकार के अंतर्गत एक स्वायत्त संस्थान)
 (An Autonomous Institute under the Ministry of Health & Family Welfare, Govt. of India)

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M E M O R A N D U M

No. GEN/IGOT/1/2025-ESTSec: Attention of all regular employees is drawn to the Institute's Office Memorandum of even number dated 21/09/2026 regarding the Annual Capacity Building Plan (ACBP) of RIMS, Imphal, for the year 2026–2027, and the Weekly ACBP course to be consumed by them during the 4th to 7th Weeks, i.e., from 21st September to 18th October, 2026.

2. It has been observed that, many of the regular employees have still not consumed the previous Weeks viz., Weeks IV, V & VI mandated Courses, within the stipulated period. A list of the employees, who are yet to complete the Courses of **Week VII** are enclosed herewith as **ANNEXURE**.

3. As per the directions of the Department of Personnel & Training (DoPT), Government of India, non-compliance with the aforesaid instructions may adversely affect the Annual Performance Appraisal Reports (APARs) of the employees concerned.

4. Accordingly, it is once again impressed upon the employees listed in the **ANNEXURE**, to consume the weekly Course, assigned for their respective Pay level, at the earliest, along with the weekly Course for **Week-VIII**, which was notified vide Memorandum of even number dated 20.10.2026, within this week i.e., from 19.10.2026 to 25.10.2026, as the performance of the Institutes are being monitored at the Ministry level.

5. This issues with the approval of the Director, RIMS, Imphal.

Digitally signed by
 NONGTHOMBAM PADAMESHWAR SINGH
 Date: 21-10-2026 10:56:15
 (Nongthombam Padameshwar Singh)
 Administrative Officer

Copy to:-

1. The P.S. to Director.
2. The Medical Supdt., RIMS Hospital, Imphal.
3. The Dean (Academics)i/c, RIMS, Imphal.
4. All Heads of Departments/Sections/Units, RIMS, Imphal.
5. The Principal, Dental College, RIMS, Imphal.
6. The Principal, College of Nursing, RIMS, Imphal.
7. The P.S. to Deputy Director (Admn.), RIMS, Imphal.
8. The C.A.O./F.A., RIMS, Imphal.
9. Prof. Nandita Ksh. Dental College, RIMS, Imphal.
10. Librarian i/c, Central Medical Library, RIMS, Imphal.
11. The Chief Nursing Officer i/c, RIMS, Imphal.
12. Asst. Engineer (Civil)/(Elect.), RIMS, Imphal.
13. Administrative Officer, RIMS, Imphal.
14. All Section Officers, RIMS & RIMS Hospital, Imphal.
15. All members of the Capacity Building Unit (CBU), RIMS, Imphal - *with the direction to ensure that the contents of this Office Memorandum are brought to the knowledge of all regular employees and to ensure compliance.*
16. The System Administrator, RIMS, Imphal- *for uploading the above order.*

Note: Sl. Nos. 3 to 15 are requested to bring this Notice to the knowledge of their subordinate staffs.

ANNEXURE

Level 14 and Above:-

Name	Designation
Mayanglambam Medhabati Devi	Professor

Level 4 – 10:-

Sl.No.	Name	Designation
1	Chongtham Pritam	Medical Social Worker
2	Bal Regina Lama	Nursing Officer
3	Thingbaijam Nutanmanjuri Devi	Nursing Officer
4	Nongthombam Elizabeth	Nursing Officer
5	Neli Asane	Nursing Officer
6	Niangngaihlun	Nursing Officer
7	Nameirakpam Tamphamani Devi	Nursing Officer
8	Khumukcham Monika Devi	Nursing Officer
9	Oinam Premabati Devi	Nursing Officer
10	Lisham Langlen Chanu	Nursing Officer
11	Sonia Loukrakpam	Nursing Officer
12	Kshetrimayum Pusparani Devi	Nursing Officer
13	Khaidem Sangeeta Chanu	Nursing Officer
14	Oinam Surmangol Singh	Nursing Officer
15	Heikrujam Bidyarani Devi	Nursing Officer
16	Leiphakpam Shantasharmila Devi	Nursing Officer
17	Bemoranee Waikhom	Nursing Officer
18	Naorem Jibanlata Devi	Senior Nursing Officer
19	Haobijam Joykumar Singh	Upper Division Clerk

Level 1-3:-

Sl.No.	Name	Designation
1	Ng Yongirur	Attendant
2	Konjengbam Inakhunbi Devi	Attendant
3	Likmabam Memcha Devi	Attendant
4	Rk Shantibala Devi	Attendant
5	Soyam Chandralekha Devi	Attendant
6	Rl Livis Anal	Attendant
7	Pokhoru	Attendant
8	Oinam Angouba Singh	Attendant
9	Pukhrabam Rameshwar Singh	Attendant
10	Sapam Jugeshor Singh	Attendant
11	Aheibam Dinesh Singh	Attendant
12	A Lorho	Attendant
13	Kg Meithaingam	Chowkidar
14	Adikarimayum Rishikesh Sharma	Cook
15	Athokpam Milankumar Singh	Cook
16	Rajkumar Devkumar	Dark Room Assistant
17	Pavan Kumar Meena	Lower Division Clerk
18	Bm Wasim Sarfaj	Multi Tasking Staff
19	Ningthoujam Premjit Singh	Multi Tasking Staff
20	Md Iliyas	Multi Tasking Staff
21	Dinesh Kumar	Multi Tasking Staff
22	M Lina	Sweeper