



क्षेत्रीय आयुर्विज्ञान संस्थान, इंपाल: मणिपुर
REGIONAL INSTITUTE OF MEDICAL SCIENCES, IMPHAL, MANIPUR
 (स्वास्थ्य और परिवार कल्याण मंत्रालय, भारत सरकार के अंतर्गत एक स्वायत्त संस्थान)
 (An Autonomous Institute under the Ministry of Health & Family Welfare, Govt. of India)

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O R D E R

No.GEN/APAR/1/2024- EST Sec : As per the DoPT's, Office Memorandum, No. A-28012/11/2020-APAR, dated the 29th July, 2026, the timelines for completion of Annual Performance Assessment Report (APAR) for the Reporting Year 2025-2026 in respect of Central Civil Services, has been extended.

2. Accordingly, the timelines for completion of the Annual Performance Assessment Report (APAR) for regular employees of RIMS, Imphal, for the Reporting Year 2025-2026 is hereby extended, as per details enclosed as **(ANNEXURE)**.

3. This issues with the approval of the Director, RIMS, Imphal.

(Nongthombam Padameshwar Singh)
 Administrative Officer

Copy to: -

- 1.P.S. to Director, RIMS, Imphal.
- 2.The Medical Superintendent, RIMS Hospital, Imphal.
- 3.The Dean, RIMS, Imphal.
- 4.All Head of Departments / Units / Sections, RIMS, Imphal.
- 5.Principal, Dental College / College of Nursing, RIMS, Imphal.
- 6.P.A. to Deputy Director (Admn.)
- 7.Chief Nursing Officer i/c, RIMS, Imphal.
- 8.Sister i/c, Concerned ward, RIMS Imphal
- 9.All Hostel Wardens, RIMS, Imphal.
- 10.Librarian i/c, RIMS, Imphal.
- 11.Engineering Dept., RIMS Imphal.
- 12.The System Administrator, RIMS, Imphal – for uploading the above notice in RIMS, website.

ANNEXURE**Extended time schedule for completion of Annual Performance Assessment Report (APAR) For the Reporting Year 2025-2026**

Sl.No.	Activity	Date by which the activity to be Completed
1.	Submission of self-appraisal to Reporting Officer by Officer Reported Upon (where applicable)	31 st August, 2026
2.	Submission of APAR by Reporting Officer to Reviewing Officer.	31 st October, 2026
3	Submission of APAR by Reviewing Officer to Accepting Authority	30 th November, 2026
4	Appraisal by Accepting Authority	31 st December, 2026
5	Disclosure to the Officer Reported Upon	15 th January, 2026
6	Submission of representation , if any, on APAR, by Officer Reported Upon	15 days from the date of disclosure of APAR