



क्षेत्रीय आयुर्विज्ञान संस्थान, इंपाल: मणिपुर
REGIONAL INSTITUTE OF MEDICAL SCIENCES, IMPHAL, MANIPUR
(स्वास्थ्य और परिवारक ल्याणमंत्रालय, भारत सरकार केअंतर्गत एक स्वायत्त संस्थान)
(An Autonomous Institute under the Ministry of Health & Family Welfare, Govt. of India)

Phone : 0385- 2414720
 0385-2414750
 e-mail : rims@rims.edu.in
 website : www.rims.edu.in

CIRCULAR

Imphal, the 28th September, 2026

No.28/Kayakalp/RIMSH-16: A team from LGB Regional Institute of Mental Health, Tezpur, Assam, will be inspecting RIMS, Imphal for peer review under kayakalp scheme on 29th September, 2026.

In view of this, all are requested to keep their section neat & clean following proper guidelines. Please update and maintain records of manpower and materials. All the staffs are also requested to be at their place of duty during the time of inspection and wear apron, proper dress-code and display I-Card.

Detailed program is attached as annexure - A

This issues with the approval of the Director, RIMS, Imphal.

-Sd-

(Prof. N. Sanjib Singh)
 Medical Superintendent

Memo No.28/kayakalp/RIMSH-16:

Imphal, the 28th September, 2026.

Copy to:-

1. The P.S. to Director - for kind information of the Director, RIMS, Imphal.
2. The Principal, Dental College / College of Nursing RIMS, Imphal.
3. All Heads of Department/Section/Unit, RIMS & RIMS Hospital, Imphal.
4. The Deputy Director (Admn.), RIMS, Imphal.
5. The Chief Accounts Officer cum Financial Advisor, RIMS, Imphal.
6. The Casualty Medical Officer, RIMS Hospital, Imphal.
7. All Members of Kayakalp Committee, RIMS, Imphal.
8. The Chief Nursing Officer, RIMS Hospital, Imphal.
9. All the Deputy & Asst. Nursing Superintendent, RIMS Hospital, Imphal.
10. The Consultant Engineer (Civil), RIMS, Imphal.
11. The Consultant Engineer (Electrical), RIMS, Imphal.
12. The Senior Nursing Officer, RIMS Hospital, Imphal.
13. All Section Officers, RIMS, Imphal.
14. All Section under the Administration Control of Med. Supdt., RIMS Hospital, Imphal.
15. The Liaison Officer, RIMS, Imphal.
16. The Steward, General OPD, RIMS Hospital, Imphal
17. The Medial Advisor, RIMS, Imphal.
18. The Photographer, RIMS, Imphal.
19. The Chief Security Officer, Manipur Security Service, RIMS, Imphal.
20. The Vice President CRED, RIMS Hospital, Imphal.

(Prof. N. Sanjib Singh)
 Medical Superintendent



क्षेत्रीय आयुर्विज्ञान संस्थान, इंपाल: मणिपुर

REGIONAL INSTITUTE OF MEDICAL SCIENCES, IMPHAL, MANIPUR
(स्वास्थ्य और परिवारक ल्याणमंत्रालय, भारत सरकार केअंतर्गत एक स्वायत्त संस्थान)
(An Autonomous Institute under the Ministry of Health & Family Welfare, Govt. of India)

Phone : 0385- 2414720
0385-2414750
e-mail : rims@rims.edu.in
website : www.rims.edu.in

Annexure-A

Program Details:-

Date	Time	Program	Particulars/Venue	Responsible staff
28.09.2026	5:20 PM	Arrival of assessors at Imphal Airport and halt at Hotel Classic Grande	Pick up and drop at Hotel Classic Grande	Dr. Ng. Arunkumar, Nodal Officer, Hospital Safety Committee.
29.09.2026	8:00 AM	Breakfast	Hotel Classic Grande	
	8:45 AM	1. Pick up from Hotel 2. Assembly of Kaya Kalp team at Sushruta Hall	Sushruta Hall	Liaison Officer/ Ch. Krishnaswamy Sharma
	9:00 AM	Arrival of Peer assessors at Sushruta Hall	1. Welcome address by Medical Superintendent, RIMS 2. Felicitation and short speech by Director, RIMS 3. Presentation of slide by Nodal Officer	Kaya Kalp team
	10:00 AM	Inspection	OPD, Casualty, Trauma ICU/Trauma OT, Surgical wards, MSK-I, CSSD, MSK-II, Kitchen, Maternity Block, Blood Bank, Laundry, ETP/STP, Psychiatry ward, Interim storage area, Herbal Garden	Kaya Kalp team
	1:00 PM	Lunch	Jubilee Hall	Liaison Officer
	1:30 PM	File record review, discussion	Sushruta hall	Kaya Kalp team
	3.30 PM	Remarks /feedback from assessor.	Sushruta hall	
	4:00 PM	Closing of assessment & drop at Classic Hotel	Sushruta hall	Ch. Krishnaswamy Sharma
30.09.2026	8.30 AM	Break Fast & Pick up	Hotel Classic Grande & Drop to Imphal airport	Liaison Officer/ Ch. Krishnaswamy Sharma