



क्षेत्रीय आयुर्विज्ञान संस्थान, इंपाल: मणिपुर
REGIONAL INSTITUTE OF MEDICAL SCIENCES, IMPHAL, MANIPUR
 (स्वास्थ्य और परिवार कल्याण मंत्रालय, भारत सरकार के अंतर्गत एक स्वायत्त संस्थान)
 (An Autonomous Institute under the Ministry of Health & Family Welfare, Govt. of India)

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OFFICE MEMORANDUM

Subject: Pay-Level-Wise Learning Courses on the iGOT Karmayogi Portal for completion during the 8th, 9th, 10th and 11th week - reg.

No.GEN/IGOT/1/2025-ESTSec: In continuation of this Institute's Office Memorandum of even number dated 21.09.2026, notifying the Weekly Courses for the 4th to 7th Weeks for the **Annual Capacity Building Plan (ACBP) 2026-2027** through the **iGOT Karmayogi Portal**, it is informed to all the regular employees that specific learning courses, prescribed for completion on a pay-level-wise basis, for 8th to 11th Weeks, by the employees for the period 19.10.2026 to 15.11.2026, are given as under:-

I. 8th week (19.10.2026 to 25.10.2026)

Sl. no	Pay Level	Course	Duration	Knowledge partner
1.	14 & above	Purpose-Driven Leadership	1 hr & 55 mins	ISB Hyderabad
2.	12 & 13	Human Papillomavirus Vaccination: Prevention and Best Practices	40 mins	Karmayogi Bharat
3.	11	Leadership Skills for Professionals	2 hrs & 9 mins	Manipal University Jaipur
4.	4-10	Ethics and Decentralization in Governance and Public Administration	1 hr & 39 mins	National Academy of Defence Production (NADP) Nagpur
5.	1-3	Combating Antibiotic Resistance: A Stewardship-Based Approach	1 hr & 11 mins	Public Health Foundation of India

II. 9th week (26.10.2026 to 01.11.2026)

Sl. No.	Pay Level	Course	Duration	Knowledge Partner
1.	14 & above	Artificial Intelligence for Public Governance	2 hrs & 42 mins	Kyndryl
2	12 & 13	Unleashing Excellence: The Path to Outstanding Performance	1 hr & 15 mins	Steel Authority of India Limited (SAIL)
3.	11	Public Procurement Framework of GOI	1 hr & 55 mins	Department of Expenditure
4.	4-10	Unlocking Your Potential: Self-Awareness and Self-Analysis	1 hr & 37 mins	National Academy of Defence Production (NADP) Nagpur
5.	1-3	Annual Performance Appraisal Report	38 mins	Institute of Secretariat Training and Management
		Team Building and Collaboration	39 mins & 30 sec	Department of Personnel and Training (DoPT)

III. 10th week (02.11.2026 to 08.11.2026)

Sl. No.	Pay Level	Course	Duration	Knowledge Partner
1.	14 & above	Climate Change and Public Health in India	1 hr 50 mins	Public Health Foundation of India
2	12 & 13	Purpose-Driven Leadership	1 hr 55 mins	ISB Hyderabad
3.	11	Behavior Architecture - Understanding Human Behavior	1 hr 59 mins	Fractal
4.	4-10	Office Ergonomics and Workplace Wellbeing	1 hr 21 mins	IIT Guwahati
5.	1-3	Overview of Speech and Language Development in Children	45 mins	By All India Institute of Speech And Hearing AIISH - Mysore

IV. 11th week (09.11.2026 to 15.11.2026) is as follows:-

Sl. No.	Pay Level	Course	Duration	Knowledge Partner
1.	14 & above	Basics of health economics	2 hrs & 49 mins	World Bank
2	12 & 13	Problem Solving and Decision Making	1 hr & 45 mins	Department of Personnel and Training DoPT
3.	11	Indian Knowledge Systems in Governance: A Values-Based Approach	1 hr & 46 mins	Department of Telecommunications
4.	4-10	Microsoft Word Beginners	2 hrs & 56 mins	By Microsoft
5.	1-3	Understanding Motivation	4 hrs & 6 mins	By LBSNAA

2. All concerned employees are hereby directed to strictly adhere to the weekly course prescribed for their respective Pay Level and complete the same within the stipulated period. The weekly course prescribed by the Institute shall be treated as the designated course for that particular week.

3. Employees are advised to exercise due care while selecting courses on the iGOT Karmayogi Portal (**Course title, Knowledge Partner & Duration**) and should not complete courses other than the courses prescribed for their respective Pay Level and week, unless specifically instructed by the competent authority.

4. The prescribed courses for the 8th to 11th Week shall be completed within the respective scheduled periods as indicated above. All employees shall ensure that the course is successfully completed and that the completion status is duly reflected on their iGOT Karmayogi profile.

5. It has been observed that, many of the regular employees have still not consumed the previous Weeks viz., Weeks IV, & V mandated Courses, within the stipulated period. A list of the employees, who are yet to complete these Courses is also enclosed herewith as **ANNEXURE**.

6. This issues with the approval of the Director, RIMS, Imphal.

Digitally signed by
NONGTHOMBAM PADAMESHWAR SINGH
Date: 20-10-2026 09:43:44

(Nongthombam Padameshwar Singh)
Administrative Officer

Copy to:-

1. The P.S. to Director, RIMS -for his kind information.
2. The Medical Supdt., RIMS Hospital, Imphal.
3. The Dean (Academics)i/c, RIMS, Imphal.
4. All Heads of Departments/Sections/Units, RIMS, Imphal.
5. The Principal, Dental College, RIMS, Imphal.
6. The Principal, College of Nursing, RIMS, Imphal.
7. The P.S. to Deputy Director (Admn.), RIMS, Imphal.
8. The C.A.O/F.A., RIMS, Imphal.
9. Prof. Nandita Ksh. Dental College, RIMS, Imphal.
10. Librarian i/c, Central Medical Library, RIMS, Imphal.
11. The Chief Nursing Officer i/c, RIMS, Imphal.
12. Asst. Engineer (Civil)/(Elect.), RIMS, Imphal.
13. Administrative Officer, RIMS, Imphal.
14. All Section Officers, RIMS & RIMS Hospital, Imphal.
15. All members of the Capacity Building Unit (CBU), RIMS, Imphal – *with the direction to ensure that the contents of this Office Memorandum are brought to the knowledge of all regular employees and to ensure compliance.*
16. The System Administrator, RIMS, Imphal- *for uploading the above Memorandum on RIMS Website.*

Note: Sl. Nos. 3 to 15 are requested to bring this Notice to the knowledge of their subordinate staffs.

ANNEXURE

WEEK - IV**Level 4 – 10:-**

Sl.No.	Name	Designation
1	Bal Regina Lama	Nursing Officer
2	Tekcham Bimola Devi	Nursing Officer
3	Ningthoujamranjanadevi Ranjana	Nursing Officer
4	Shougaijam Chitaranjan Singh	Nursing Officer
5	Thounaojam Sanalata Devi	Nursing Officer
6	Wiakhom Randhoni Devi	Laboratory Technician

Level 1-3:-

Sl.No.	Name	Designation
1	K G Athon Rongmei	Attendant
2	Akoijam Bigyananda Singh	Attendant
3	Kh Romita Devi	Lower Division Clerk
4	Nameirakpam Sorojini Devi	Attendant
5	Pokhoru	Attendant
6	Laishram Binita Devi	Operation Theatre Assistant
7	Jendai Kamei	Attendant
8	Irengbam Komol Singh	Attendant
9	Sagolsem Ganga Devi	Operation Theatre Assistant
10	Wangjam Biren Singh	Attendant
11	S Vashungthan Pheirei	Laboratory Assistant
12	Kg Meithaingam	Chowkidar
13	Kimcha	Attendant
14	Athan Kabui	Sweeper
15	G Janggaimei	Sweeper
16	Heshoru	Sweeper
17	Loitongbam Memchoubi Devi	Attendant
18	Pukhrambam Rameshwar Singh	Attendant
19	Suraj Mahawar	Multi Tasking Staff

WEEK - V**Level 14 and Above:-**

Sl.No.	Name	Designation
1	Dr Jayshree Phurailatpam	Professor
2	Dr Koiyam Sashikumar Singh	Professor

Level 4 to 10:-

Sl.No.	Name	Designation
1	Bal Regina Lama	Nursing Officer
2	Yumnam Binashakhi Devi	Senior Nursing Officer
3	Tambakmayum Rubina Shahani	Nursing Officer
4	Naorem Aruna Devi	Nursing Officer
5	Khwairakpam Chandrarekha	Senior Nursing Officer
6	Bemoranee Waikhom	Nursing Officer
7	Yambem Ashangbi Devi	Nursing Officer
8	Monalisa Khaidem	Nursing Officer

Level 1-3:-

Sl.No.	Name	Designation
1	M Lina	Sweeper
2	Pukhrambam Rameshwar Singh	Attendant