



क्षेत्रीय आयुर्विज्ञान संस्थान, इंपाल: मणिपुर
REGIONAL INSTITUTE OF MEDICAL SCIENCES, IMPHAL, MANIPUR
 (स्वास्थ्य और परिवार कल्याण मंत्रालय, भारत सरकार के अंतर्गत एक स्वायत्त संस्थान)
 (An Autonomous Institute under the Ministry of Health & Family Welfare, Govt. of India)

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OFFICE MEMORANDUM

WEEK No.2

Subject: Annual Capacity Building Plan (ACBP) of RIMS, Imphal, for the year 2026-2027 – reg.

No.GEN/IGOT/1/2025-ESTSec: In continuation of this Institute's Office Memorandum of even number dated 31.08.2026, the Pay level-wise weekly courses to be consumed by the employees during the 2nd week (07.09.2026 to 13.09.2026) is as follows:-

Sl. No.	Pay Level	Course	Duration	Knowledge Partner
i)	14 and above	Data analytics for public policymakers and administrators	1 hr 24 mins	BITS, Pilani
ii)	12 and 13	GFR 2017- Procurement	1 hr 25 mins	Defence Accounts Department (DAD)
iii)	11	Embracing Change	2 hrs 53 mins	Harappa Education
iv)	4-10	Indian Knowledge System: Perspectives on Public Administration	2 hrs 18 mins	IIM, Bangalore
v)	1-3	Mastering Feedback: Leadership Tool	2 hrs 36 mins	IIM, Ahmedabad

2. All employees concerned are required to complete the course assigned to their respective Pay Level, within the stipulated period and ensure that the completion of the course is duly reflected on the **iGOT Karmayogi portal**.

3. This issues with the approval of the Director, RIMS, Imphal.

Digitally signed by
 R K MECOLT SINGH
 Date: 07-09-2026
 10:18:06

(R.K. Mecolt Singh)
 Deputy Director (Admn.)

Copy to:-

1. The P.S. to Director.
2. The Medical Supdt., RIMS Hospital, Imphal.
3. The Dean (Academics), RIMS, Imphal.
4. All Heads of Departments/Sections/Units, RIMS, Imphal.
5. The Principals of Dental College/College of Nursing, RIMS, Imphal.
6. The P.S. to Deputy Director (Admn.), RIMS, Imphal.
7. The C.A.O./F.A. i/c, RIMS, Imphal.
8. Prof. Nandita Ksh. Dental College, RIMS, Imphal.
9. Librarian i/c, Central Medical Library, RIMS, Imphal.
10. The Chief Nursing Officer i/c, RIMS, Imphal.
11. Asst. Engineer (Civil)/(Elect.), RIMS, Imphal.
12. All Section Officers, RIMS & RIMS Hospital, Imphal.
13. All members of the Capacity Building Unit (CBU), RIMS, Imphal - with the direction to ensure that the contents of this Office Memorandum are brought to the knowledge of all regular employees and to ensure compliance.
14. The System Administrator, RIMS, Imphal- *for uploading the above order and to send by email to all concerned.*

Note: Sl. Nos. 3 to 14 are requested to bring this Notice to the knowledge of their subordinate staffs.