



क्षेत्रीय आयुर्विज्ञान संस्थान, इंपाल: मणिपुर
REGIONAL INSTITUTE OF MEDICAL SCIENCES, IMPHAL, MANIPUR
 (स्वास्थ्य और परिवार कल्याण मंत्रालय, भारत सरकार के अंतर्गत एक स्वायत्त संस्थान)
 (An Autonomous Institute under the Ministry of Health & Family Welfare, Govt. of India)

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OFFICE MEMORANDUM

Subject: Pay-Level-Wise Learning Courses on the iGOT Karmayogi Portal for completion during the 4th, 5th, 6th and 7th week - reg.

No.GEN/IGOT/1/2025-ESTSec: As part of the Institute's ongoing implementation of the **Annual Capacity Building Plan (ACBP) 2026–2027** through the **iGOT Karmayogi Portal**, it is informed to all the employees of Regional Institute of Medical Sciences (RIMS), Imphal, that specific learning courses have been prescribed for completion on a pay-level-wise basis, for each week to be consumed by the employees for the period 21.09.2026 to 18.10.2026, are given as under:-

I. 4th week (21.09.2026 to 27.09.2026):-

Sl. no	Pay Level	Course	Duration	Knowledge partner
1.	14 & above	Social Impact Assessment	1hr & 27 mins	Capacity Building Commission
2.	12 & 13	Diabetes: Prevention and Management	1hr & 40 mins	National institute of Health and Family Welfare
3.	11	Developing Execution Excellence (DEE)	2hrs & 27mins	Steel Authority of India Limited (SAIL)
4.	4-10	Immersive Technologies: Augmented and Virtual Reality	1hr & 59 mins	National Institute of Electronics and Information Technology - NIELIT (formerly DOEACC Society)
5.	1-3	Basic Finance	1hr & 27 mins	Zerodha

II. 5th week (28.09.2026 to 04.10.2026):-

Sl. No.	Pay Level	Course	Duration	Knowledge Partner
1.	14 & above	Sankalpa Shakti: Timeless lessons from women leaders	2hrs & 10 mins	Capacity Building Commission
2	12 & 13	DHFC - Module 8 – Personal Health Empowerment in Digital Age	1 hr & 2 mins	Maharashtra University of Health Sciences
3.	11	Managing Power and Politics and Conflict for Effective Leadership	2 hrs & 18 mins	Manipal University Jaipur
4.	4-10	Gender Equality and Development-Overview	1 hr & 58 mins	World Bank
5.	1-3	Hospital Infection Control Plan	23 mins	Armed Forces Medical College

III. 6th week (05.10.2026 to 11.10.2026):-

Sl. No.	Pay Level	Course	Duration	Knowledge Partner
1.	14 & above	Sadharanikarana: Effective communication for transformative leadership	1 hr & 16 mins	Totally Aligned Organization
2	12 & 13	Addressing Gender Gaps in Vaccinations and Immunization: A Life-Course	1 hr & 22 mins	Asian Development Bank Institute (ADBI)

3.	11	Leadership Lessons from Bhagavad Gita	2 hrs & 13 mins	IIM Bangalore
4.	4-10	The Future of Digital Governance: New Innovations and Emerging Trends	1 hr & 51 mins	National E-Governance Division (NEGD) MeitY Govt of India
5.	1-3	Filing of APAR and AIPR through SPARROW	50 mins	By National Institute of Communication Finance

IV. 7th week (12.10.2026 to 18.10.2026):-

Sl. No.	Pay Level	Course	Duration	Knowledge Partner
1.	14 & above	Problem Solving and Decision Making	1 hr & 45 mins	Department of Personnel and Training DoPT
2	12 & 13	Gender at the Workplace	1 hr & 38 mins	Jnana Prabodhini Institute of Psychology
3.	11	Understanding Ethical Leadership	2 hrs & 12 mins	IIM Raipur
4.	4-10	Lifestyle for Environment - LiFE Prarambh Module	1 hr & 42 mins	Department of Posts
5.	1-3	Artificial Intelligence for Karmayogis	1 hrs & 34 mins	By Karmayogi Bharat

2. All concerned employees are hereby directed to strictly adhere to the **weekly course** prescribed for their respective Pay Level and complete the same within the stipulated period. The weekly course prescribed by the Institute shall be treated as the designated course for that particular week.

3. Employees are advised to exercise due care while selecting courses on the iGOT Karmayogi Portal (**Course title, Knowledge Partner & Duration**) and should not complete courses other than the courses prescribed for their respective Pay Level and week, unless specifically instructed by the competent authority.

4. The prescribed courses for the **4th, 5th, 6th and 7th Week** shall be completed within the respective scheduled periods as indicated above. All employees shall ensure that the course is successfully completed and that the completion status is duly reflected on their iGOT Karmayogi profile.

5. This issues with the approval of the Director, RIMS, Imphal.

(R.K. Mecolt Singh)
Deputy Director (Admn.)

Copy to:-

1. The P.S. to Director.
2. The Medical Supdt., RIMS Hospital, Imphal.
3. The Dean (Academics)i/c, RIMS, Imphal.
4. All Heads of Departments/Sections/Units, RIMS, Imphal.
5. The Principal, Dental College, RIMS, Imphal.
6. The Principal, College of Nursing, RIMS, Imphal.
7. The P.S. to Deputy Director (Admn.), RIMS, Imphal.

8. The C.A.O/F.A., RIMS, Imphal.
9. Prof. Nandita Ksh. Dental College, RIMS, Imphal.
10. Librarian i/c, Central Medical Library, RIMS, Imphal.
11. The Chief Nursing Officer i/c, RIMS, Imphal.
12. Asst. Engineer (Civil)/(Elect.), RIMS, Imphal.
13. Administrative Officer, RIMS, Imphal.
14. All Section Officers, RIMS & RIMS Hospital, Imphal.
15. All members of the Capacity Building Unit (CBU), RIMS, Imphal - with the direction to ensure that the contents of this Office Memorandum are brought to the knowledge of all regular employees and to ensure compliance.
16. The System Administrator, RIMS, Imphal- *for uploading the above order and to send by email to all concerned* .
` **Note: Sl. Nos. 3 to 15 are requested to bring this Notice to the knowledge of their subordinate staffs.**