क्षेत्रीय आयुर्विज्ञान संस्थान, इंफाल: मणिपुर
REGIONAL INSTITUTE OF MEDICAL SCIENCES, IMPHAL, MANIPUR
(स्वास्थ्य और परिवार कल्याण मंत्रालय, भारत सरकार के अंतर्गत एक स्वायत्त संस्थान)
(An Autonomous Institute under the Ministry of Health & Family Welfare, Govt. of India)

Phone : 0385-2414720
0385-2414750
e-mail : rims@rims.edu.in
website : www.rims.edu.in

M E M O R A N D U M

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Subject: LAST AND FINAL CALL for completion of the mandatory "Know Your Ministry – Ministry of Health and Family Welfare" Course on the iGOT Karmayogi Portal – Reg.

No.GEN/IGOT/1/2025-ESTSec: With reference to this Institute's earlier Office Memoranda dated 20.11.2026, 23.11.2026 and 24.11.2026 on the subject cited above, it is observed that several regular employees have still not completed the mandatory **"Know Your Ministry – Ministry of Health and Family Welfare"** course on the iGOT Karmayogi Portal, despite repeated instructions and reminders issued in this regard.

2. The list of employees whose completion of the said mandatory course remains pending **as of 12:00 noon today** is enclosed herewith as **ANNEXURE**. Accordingly, all regular employees whose names appear in the enclosed ANNEXURE are hereby **directed, as a LAST AND FINAL OPPORTUNITY, to complete the said mandatory course immediately and positively by 12:00 noon of 26th November, 2026 (Thursday), without fail. No further reminder or extension of the deadline shall be issued or entertained.** Any failure to complete the course by the prescribed deadline, or any further non-compliance with these instructions, shall be viewed seriously and the matter may be brought to the notice of the competent authority for consideration of appropriate action.

3. Further, all Heads of Departments/Sections/Units are hereby directed to personally monitor the compliance status and ensure that all regular employees under their respective administrative control complete the prescribed course within the stipulated deadline. **All concerned are, therefore, directed to accord TOP PRIORITY to this matter and ensure strict compliance by 12:00 noon of 26th November, 2026 (Thursday), without fail.**

a) Instructions for Course Completion:-

i. Log in to the **iGOT Karmayogi Portal**.
ii. Navigate to **CBP Plan**.
iii. Under the category **"Additional Mandatory Course"**, locate the course titled **"Know Your Ministry – Ministry of Health and Family Welfare"**.
iv. Open the course and complete all the prescribed modules.
v. Ensure that the course completion status is reflected as **"Completed"** on the portal.

b) Alternatively, the course may be accessed directly through the following link:-
https://portal.igotkarmayogi.gov.in/app/toc/do_11470469108142080011 70

4. This issues with the approval of the Director, RIMS, Imphal.

Digitally signed by
NONGTHOMBAM PADAMESHWAR SINGH
Date: 25-11-2026 17:49:01
(Nongthombam Padameshwar Singh)
Administrative Officer

Copy to:-

1. The P.S. to Director.
2. The Medical Supdt., RIMS Hospital, Imphal.
3. The Dean (Academics)i/c, RIMS, Imphal.
4. All Heads of Departments/Sections/Units, RIMS, Imphal.
5. The Principal, Dental College, RIMS, Imphal.
6. The Principal, College of Nursing, RIMS, Imphal.
7. The P.S. to Deputy Director (Admn.), RIMS, Imphal.
8. The C.A.O./F.A., RIMS, Imphal.
9. Prof. Nandita Ksh. Dental College, RIMS, Imphal.
10. Librarian i/c, Central Medical Library, RIMS, Imphal.
11. The Chief Nursing Officer i/c, RIMS, Imphal.
12. Asst. Engineer (Civil)/(Elect.), RIMS, Imphal.
13. Administrative Officer, RIMS, Imphal.
14. All Section Officers, RIMS & RIMS Hospital, Imphal.
15. All the Stewards, RIMS, Imphal.
16. All members of the Capacity Building Unit (CBU), RIMS, Imphal - with the direction to ensure that the contents of this Office Memorandum are brought to the knowledge of all regular employees and to ensure compliance.
17. The System Administrator, RIMS, Imphal- *for uploading the above order and to send by email to all concerned .*

Note: Sl. Nos. 3 to 16 are requested to bring this Notice to the knowledge of their subordinate staffs.

ANNEXURE

Sl.No.	Name	Designation
1	Laishram Roshan Singh	Artist
2	Dr Salam Sushila	Assistant Professor
3	Veichin Haokip	Assistant Section Officer
4	John Pensonthang	Assistant Technician
5	Konjengbam Rachandra Singh	Associate Professor
6	A Lorho	Attendant
7	Konjengbam Inakhunbi Devi	Attendant
8	Manoharmayum Sanatombi Devi	Attendant
9	Pebam Subadani Devi	Attendant
10	Ningthoujam Bijoy Singh	Attendant
11	Leiphrakpam Bhagiroth Singh	Attendant
12	Sorokhaibam Santa Singh	Attendant
13	Sanjrambam Raghu Singh	Attendant
14	Ningthoujam Nanao Devi	Attendant
15	Soyam Chandralekha Devi	Attendant
16	Pukhrambam Rameshwar Singh	Attendant
17	Okram Nandini Devi	Attendant
18	Niangngaikim N	Attendant
19	Md Fakhruddin	Attendant
20	Yambem Memchoubi Devi	Attendant
21	Thokchom Sanatombi Devi	Attendant
22	Kg Luthailu Rongmei	Attendant
23	Yumnam Premojit Singh	Attendant
24	Kimcha	Attendant
25	Rk Shantibala Devi	Attendant
26	Okram Chaobi Devi	Attendant
27	Thangmoi	Attendant
28	Jendai Kamei	Attendant
29	Kopui Merung	Attendant
30	Laipubam Thoiba Sharma	Attendant
31	Naorem Sanajaoba Singh	Attendant
32	Irengbam Komol Singh	Attendant
33	Ngairangbam Nandarani Devi	Attendant
34	Konsam Jayanta Singh	Attendant
35	Chungailiu	Attendant
36	Touthang Yamlhun	Attendant
37	Sapam Jugeshor Singh	Attendant
38	Likmabam Memcha Devi	Attendant
39	Irom Nabachandra Singh	Attendant
40	Maimom Premila Devi	Attendant
41	Warepam Ajit Singh	Attendant
42	Angomjabam Janeshor	Attendant
43	Ningombam Punam Devi	Audiologist-cum-Speech Therapist
44	Kg Meithaingam	Chowkidar
45	Ningombam Saitamkumar Singh	Chowkidar

46	Loitongbam Babu Singh	Chowkidar
47	Naorem Inaocha Meetei	Chowkidar
48	Khangembam Lukhoi Singh	Chowkidar
49	Anoubam Ranjit Sharma	Cook
50	Adikarimayum Rishikesh Sharma	Cook
51	Aribam Jiten Sharma	Cook
52	L Camandent Sharma	Cook
53	A Sashikumar Sharma	Cook
54	Emanuel Lalremsiem	Driver
55	Chingakham Brojen Singh	Driver
56	Vanlalzui Amo	Driver
57	Elangbam Babita Devi	ECG Technician
58	Yumlembam Renubal Devi	ECG Technician
59	Leishangthem Surjit Meitei	Junior Carpenter (CMS)
60	Yendrembam Dosobanta Singh	Junior Engineer (Civil)
61	Irom Kirankumar Singh	Junior Engineer (Electrical)
62	Oinam Gopal Singh	Lab Technician (Grade C)
63	Mayengbam Bijen Singh	Laboratory Assistant
64	Vinod	Laboratory Assistant
65	Tenzin Jigmet	Laboratory Assistant
66	S Vashungthan Pheirei	Laboratory Assistant
67	Reisheldar Saka	Laboratory Assistant
68	Pukhrambam Purnimashi Devi	Laboratory Technician
69	Sapam Mahendra Singh	Laboratory Technician
70	Nameirakpam Somola Devi	Laboratory Technician
71	Elangbam Shanti Devi	Laboratory Technician
72	Wiakhom Randhoni Devi	Laboratory Technician
73	Soibam Suresh Meitei	Laboratory Technician
74	Angom Shanta Singh	Laboratory Technician
75	Th Sunita Devi	Laboratory Technician
76	Thokchom Munindro Singh	Laboratory Technician
77	Monica Koijam	Laboratory Technician
78	Leishangthem Bidyarani Devi	Library and Information Assistant
79	Langmuanjohn Tonsing	Library and Information Assistant
80	Raman Chauhan	Lower Division Clerk
81	Athokpam Sunitibala Devi	Lower Division Clerk
82	Pavan Kumar Meena	Lower Division Clerk
83	Mangsatabam Thouburen Meetei	Mechanic
84	L Seema Sharma	Medical Social Worker
85	Monika Nungchim	Multi Tasking Staff
86	Mukesh Kumar Meena	Multi Tasking Staff
87	Kethavath Pandu	Multi Tasking Staff
88	Kallu Ram Meena	Multi Tasking Staff
89	Manisha Meena	Multi Tasking Staff
90	Sandeep Kanwal	Multi Tasking Staff
91	Bm Wasim Sarfaj	Multi Tasking Staff
92	Laishram Shankarjit Singh	Multi Tasking Staff
93	Serto Melody Kom	Multi Tasking Staff

94	Prakash	Multi Tasking Staff
95	Dinesh Kumar	Multi Tasking Staff
96	Suraj Mahawar	Multi Tasking Staff
97	Manisha Meena	Multi Tasking Staff
98	Ritesh Kumar Meena	Multi Tasking Staff
99	Sangita Kumari	Multi Tasking Staff
100	Ankit Kumar Verma	Multi Tasking Staff
101	Navdeep	Multi Tasking Staff
102	Gyan Singh Meena	Multi Tasking Staff
103	Chanambam Boboi	Multi Tasking Staff
104	Narendra Kumar Meena	Multi Tasking Staff
105	Rahul Hawaibam	Multi Tasking Staff
106	Ajay Kumar Meena	Multi Tasking Staff
107	Akshay Kumar	Multi Tasking Staff
108	Ankit Sharma	Nurse
109	Sudharsan	Nurse
110	Keithellakpam Bijaya Devi	Nursing Officer
111	Satyakant	Nursing Officer
112	Suraj Shahapure	Nursing Officer
113	Ahongsangbam Robert	Nursing Officer
114	Roseling Hanah	Nursing Officer
115	Nemneilhing	Nursing Officer
116	Brahmacharimayum Jayanti Devi	Nursing Officer
117	Ningthoujamranjanadevi Ranjana	Nursing Officer
118	Shijagurumayum Debala Devi	Nursing Officer
119	Wangambam Nomita Devi	Nursing Officer
120	Oinam Babita Devi	Nursing Officer
121	Heikrujam Bidyarani Devi	Nursing Officer
122	Sayantika Nayek	Nursing Officer
123	Mongjam Premila Chanu	Nursing Officer
124	Ngairangbam Landhoni Devi	Nursing Officer
125	Soibam Inaobi Devi	Nursing Officer
126	Leishangthem Ronita Devi	Nursing Officer
127	Ningthoujam Sumaliya Devi	Nursing Officer
128	Waribam Urmila Devi	Nursing Officer
129	Zakhumi Thangsing	Nursing Officer
130	Laishram Linthoi Devi	Nursing Officer
131	Shougaijam Premita Devi	Nursing Officer
132	Okram Pramo Devi	Nursing Officer
133	Yambem Ashangbi Devi	Nursing Officer
134	G Pavan	Nursing Officer
135	Mutum Bhanu Devi	Nursing Officer
136	Prithwiraj Das	Nursing Officer
137	Laishram Chitra Devi	Nursing Officer
138	Mairembam Anita Devi	Nursing Officer
139	Narengbam Shanta Devi	Nursing Officer
140	Angom Sophia	Nursing Officer
141	Maimom Indira Devi	Nursing Officer
142	Sagolsem Ganga Devi	Operation Theatre Assistant

143	Md Azad Khan	Operation Theatre Technician
144	Akoijam Ibomcha Singh	Operation Theatre Technician
145	Khangembam Surjit Singh	Pharmacist
146	Shantibala Thokchom	Pharmacist C
147	Dr B Arunkumar Sharma	Physicist
148	Pangambam Lolito Singh	Physiotherapist
149	Nongthombam Hemachandra Singh	Plaster Technician
150	Nicola Carissa Lyngdoh Iangrai	Professor
151	Sheikh Nazimuddin Chishti	Professor
152	Salam Umila Devi	Radiographer
153	Langoljam Surendro Singh	Senior Carpenter
154	Grace Khamngaihlun	Senior Nursing Officer
155	Laishram Ashangbi Devi	Senior Nursing Officer
156	Alice Ngailianchiin	Senior Nursing Officer
157	Sankhil Khungwar	Senior Nursing Officer
158	Dr. Yumnam Sundarii	Senior Nursing Officer
159	M Lina	Sweeper
160	Abam Gangmei	Sweeper
161	Kg Namga Rongmei	Sweeper
162	Kamei Tampha Kabuini	Sweeper
163	Athan Kabui	Sweeper
164	G Romesh Kabuini	Sweeper
165	Thingbaijam Nogen Singh	Sweeper
166	T Techa Maring	Sweeper
167	Kamkhojang Khongsai	Sweeper
168	Ramchandra Mukhiya	Sweeper
169	Khuraijam Nakendra Singh	Sweeper
170	Mayanglambam Lukhoi Singh	Sweeper
171	Keisham Ibochou Singh	Sweeper
172	Dheeraj Jangid	Technician
173	Gargi Yumnam	Tutor
174	Meitankeisangbam Devabarun Singh	Upper Division Clerk
175	Sagolshem Babu Singh	Ward Attendant
176	Ngangom Jayanta Singh	X-Ray Technician