



क्षेत्रीय आयुर्विज्ञान संस्थान, इंपाल: मणिपुर  
 REGIONAL INSTITUTE OF MEDICAL SCIENCES, IMPHAL, MANIPUR  
 (स्वास्थ्य और परिवार कल्याण मंत्रालय, भारत सरकार के अंतर्गत एक स्वायत्त संस्थान)  
 (An Autonomous Institute under the Ministry of Health & Family Welfare, Govt. of India)

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**ADVERTISEMENT**

Imphal, the 16<sup>th</sup> August, 2024

**No. PROJ/COMM/NACO(RHIM)/1/2024:** A "Walk-in-interview" for recruitment of the following post for the Project "RI-RIMS HIV Sentinel Surveillance and Epidemiology", RIMS, Imphal, funded by the National AIDS Control Organisation (NACO) under the Ministry of Health and Family Welfare, Govt. of India, on contractual basis, will be held on **Friday, the 30<sup>th</sup> August, 2024, at 11:00 a.m. in the Office Chamber of Director, RIMS, Imphal.** The details of the posts are as follows:-

Sl. No.	Name of the post	No. of post	Essential Qualification/Age limit	Salary	Period
1	Junior Consultant Epidemiology	1 (one)	<p><b>Qualification:</b></p> <p>a) Bachelor degree in the Medical Sciences (MBBS/BAMS/BHMS) with post-graduation (Degree/ Diploma /Program) in Public Health or Community Medicine/ Epidemiology / Health Care Management/ Health Administration/ Population Science.</p> <p><b>b) Desirable Experience/ Skills</b></p> <p>i. Minimum 3 years experience in Disease Surveillance/ Public Health Management/ Public Health Epidemiology/ Public Health Research.</p> <p>ii. Experience in NACP at National/State Level Preferred.</p> <p>iii. Working knowledge in Biostatistics /Statistical Package (Epi info/SPSS etc.), Microsoft Office.</p> <p>iv. Publications in peer-reviewed journals.</p> <p><b>Roles/ responsibilities:</b></p> <ul style="list-style-type: none"> <li>To provide technical support to SACS of 5 states (Arunachal Pradesh, Assam, Manipur, Mizoram, and Tripura) under RI RIMS.</li> <li>To attend all National level meetings, training, workshops etc. organized by NACO and other</li> </ul>	Rs.70,000 (consolidated pay)	6 months (Extendable as per requirement of the project)

			<p>nodal institutes.</p> <ul style="list-style-type: none"> <li>• To conduct site validation of new sentinel sites for HIV Sentinel Surveillance.</li> <li>• To conduct supervisory visits to 5 states (Arunachal Pradesh, Assam, Manipur, Mizoram, and Tripura) under RI RIMS.</li> <li>• To supervise state-level trainings and meetings organized by the 5 states of RI RIMS.</li> <li>• To supervise and monitor sentinel fieldwork activities.</li> <li>• To assist in co-ordinating HIV-related programme activities taken up by NACO.</li> <li>• To assist in organizing regional level meetings, trainings, workshops etc.</li> </ul> <p><b>Upper Age Limit:</b> 45 years.</p>		
2	Data Manager	1 (one)	<p><b>Essential Qualification:</b></p> <p><b>a)</b> Master degree in Computer Application/ Information Technology/ Computer Science from a recognized university.</p> <p><b>Desirable qualifications:</b></p> <ul style="list-style-type: none"> <li>• Knowledge of Computer, MS-Office (MS-word, Excel, Power Point)</li> <li>• Knowledge of Data Programing in Access, SPSS/STATA Epi info software</li> <li>• Experience of having worked in HIV/AIDS is desirable</li> <li>• Minimum two years' experience in data handling/programming/Software</li> <li>• Experience of having worked in HIV/AIDS is desirable</li> <li>• Minimum two years' experience in data handling/programming/Software development/Data Quality Management of research studies like surveys and trials.</li> </ul> <p><b>Roles/ responsibilities:</b></p> <ul style="list-style-type: none"> <li>• For the development of data entry program in collaboration with experts.</li> <li>• Keeping log of the requirement of data forms, maintaining data files, consent files and running QC</li> <li>• For data Quality management of all sites, data processing, data cleaning and finalizing the</li> </ul>	Rs.31,000/- (consolidated pay)	6 months (Extendible as per requirement of the project)



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		data. • Management of project data & field level administrative work. • Data compilation, data validation, data analysis and report preparation. • Any other task assigned by Focal/Co-Focal for time to time. <b>Upper Age Limit: 45 years</b>		
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2. Interested candidates fulfilling the above-required qualifications and experience may apply for the interview along with a copy of neatly typed bio-data with a self-attested passport-size colour photograph and self-attested copies of testimonials and certificates. The original certificates and the documents are to be produced before the Selection Board in the interview. No TA/DA will be admissible. **Application in plain paper should be submitted at the office of the Director, RIMS, Imphal, on or before 4:00 pm, of Tuesday, the 27<sup>th</sup> August, 2024, and applications received after 4.00 p.m. of 27<sup>th</sup> August, 2024, will not be entertained.**

3. The engagement is strictly on a temporary basis, co-terminus with the project, and especially required for the above Research project, for the period mentioned against the post or till the project is completed, whichever is earlier.

4. The appointee shall have no right to claim for regular appointment on the basis of his/her engagement/extension of engagement in RIMS, Imphal.

5. The engagement shall be made on the finalization of a contract agreement after recommendation by the Selection Committee.

Signed by

Mecolt Rajkumar Singh

Date: 16-08-2024 10:52:22

Deputy Director (Admn.),

Regional Institute of Medical Sciences,  
Imphal

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- 1) The P.S to Director, RIMS, Imphal for kind information of Director, RIMS, Imphal.
- 2) The System Administrator, RIMS, Imphal for uploading the advertisement to the institute's Website.
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