

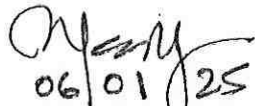


**C I R C U L A R**

Imphal, the 6<sup>th</sup> January, 2025

**No.B/3561/2021-RIMS:** It is hereby informed that the launching programme of RIMS Calendar 2025, by the Director, RIMS, Imphal, will be held on Tuesday, the 7<sup>th</sup> January, 2025, at 03:00 pm at Sushruta Hall, RIMS, Imphal.

2. Accordingly, Officers/ Staff mentioned below are requested to kindly make it convenient to attend the launching programme in time.
3. This issues with the approval of the Director, RIMS, Imphal.

  
06/01/25  
(R.K. Mecolt Singh)  
Deputy Director (Admn.)

Copy to:

1. P.S. to Director, RIMS, Imphal. - for kind information.
2. The Medical Superintendent, RIMS Hospital, Imphal.
3. The Dean (Academic), RIMS, Imphal.
4. The Principal, Dental/College of Nsg., RIMS, Imphal.
5. All Head of Departments/Units, RIMS, Imphal.
6. The CAO/FA, RIMS, Imphal.
7. The Chief Nsg. Officer, RIMS, Imphal.
8. The Accounts Officer i/c, RIMS, Imphal.
9. The Executive Engineer (Civil/Electrical) RIMS, Imphal.
10. The A.E. (Civil/Electrical), Engineering Cell, RIMS, Imphal.
11. The Caretaker, Jubilee Hall, RIMS, Imphal.
12. The Liaison Officer i/c, RIMS, Imphal - *for arrangement of refreshment for the above mentioned programme.*
13. The Photographer, RIMS, Imphal.
14. The Media Advisor, RIMS, Imphal.
15. The System Administrator, RIMS, Imphal - for uploading in RIMS website.
16. Notice Boards.
17. Order Book.