

## क्षेत्रीय आयुर्विज्ञान संस्थान, इंफाल: मणिपुर

REGIONAL INSTITUTE OF MEDICAL SCIENCES, IMPHAL, MANIPUR

(स्वास्थ्य और परिवार कल्याण मंत्रालय,भारत सरकार के अंतर्गत एक स्वायत्त संस्थान) (An Autonomous Institute under the Ministry of Health & Family Welfare, Govt. of India) Phone: 0385-2414720 0385-2414750

e-mail: rims@rims.edu.ir website: www.rims.edu.in

CIRCULAR
Imphal, the Aug., 2024

No.B/3587/MISC./2021-RIMS: It is to inform that the Institute is planning to run a Creche Centre inside the Campus of the Institute. The centre is open to children who are 6 months above.

- 2. In this regard, all those employees who wants to enroll their kids in the centre may submit the details (in the prescribed proforma enclosed herewith) to the Section Officer (General), A-Block, RIMS, Imphal, latest by Friday, the 16<sup>th</sup> Aug., 2024, without fail.
- 3. This issues with the approval of the Director, RIMS, Imphal.

(Tapitha Keishing) Section Officer (Admn), Regional Institute of Medical Sciences, **Imphal** 

Copy to:

- 1. The P.S. to Director. for kind information.
- 2. The Medical Supdt., RIMS Hospital, Imphal.
- 3. The Dean (Academic), RIMS, Imphal.
- 4. The Principal, Dental College, RIMS, Imphal.
- 5. The Principal, College of Nursing, RIMS, Imphal.
- 6. All Heads of Departments/Sections/Units and Dental College. RIMS. Imphal.
- 7. All Hostel Warden, RIMS, Imphal.
- 8. The P.S. to Deputy Director (Admn.), RIMS, Impgal.
- 9. The C.A.O./F.A., RIMS, Imphal.
- 10. The Chief Nursing Officer i/c, RIMS, Imphal.
- 11. Asst. Engineer (Civil)/(Elect.), RIMS, Imphal.
- 12. All Section Officers, RIMS & RIMS Hospital, Imphal.
- 13. The Media Advisor, RIMS, Imphal.
- 14. The System Administrator, RIMS, Imphal- for uploading the above order and to send by email to all concerned.
- 15. All Notice Boards.
- 16. Concerned file.

They are requested to inform the subordinate staffs working under their control.

(Tapitha Keishing) Section Officer (Admn), Regional Institute of Medical Sciences, Imphal



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## **Annexure**

1.	Name of Employees	
2.	Designation	
3.	Name of Kid	
4.	Age of Kid	
5.	Sex of Kid	