



क्षेत्रीय आयुर्विज्ञान संस्थान, इंपाल: मणिपुर
REGIONAL INSTITUTE OF MEDICAL SCIENCES, IMPHAL, MANIPUR
(स्वास्थ्य और परिवार कल्याण मंत्रालय, भारत सरकार के अंतर्गत एक स्वायत्त संस्थान)
(An Autonomous Institute under the Ministry of Health & Family Welfare, Govt. of India)

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C I R C U L A R

Imphal, the 15th December, 2024

Subject: Lists of Equipment installed in College/Departments/Sections/Units of RIMS, Imphal.

No. 94/Pur/RIMS-2024: / 8349 This Institute is preparing an Annual Procurement Plan for Financial Year 2025-26 based on Budget allocation under GIA-Asset creation. Accordingly, all College/Departments/Sections/Units of RIMS, Imphal, are directed to submit the following information:-

- i) The existing equipment installed in the department in prescribed format (Annexure-I); and
 - ii) Furnish the information for lists of investigations/tests/methods, and the equipment associated with them that are not available at RIMS, Imphal, in the prescribed format (Annexure-II).
2. The above information should be submitted in the prescribed format by e-mail to rims.imphal@gov.in latest by Thursday, the 19th December, 2024
 3. This issues with the approval of the Director RIMS, Imphal.


16/12/24

(R.K. Mecolt Singh)
Deputy Director (Admn.)

Copy to:

1. P. S. to Director for keeping in Guard file
2. The Medical Superintendent, RIMS Hospital
3. The Dean (Academic), RIMS, Imphal
4. The Principal, Dental College, RIMS, Imphal
5. The Principal, College of Nursing, RIMS, Imphal
6. All Heads of Departments, RIMS, Imphal
7. The Chief Accounts Officer cum F.A., RIMS, Imphal
8. The Chief Nursing Officer, RIMS Hospital, Imphal
9. The Accounts Officer, RIMS, Imphal
10. All Section Officers, concerned Sections, RIMS, Imphal
11. The MSK-I and MSK-II, Store, RIMS, Imphal
12. The EE Civil/Consultant (Elect.), Engineering Dept., RIMS, Imphal
13. The System Administrator for uploading in the RIMS website

Annexure-I

Report of status for Utilization of existing equipment

Sl. No	Name of Equipment	Date of Installation/ Commissioning	Cost of equipment	Present status utilized/ not utilized	In case of utilization no. of cases done during 2023-24 may be furnished	Reason for non-utilization if any
1						
2						
3						
4						
5						
6						
7						
8						

Signature of Head of Deptt./In-Charge with Seal

Name of Department

Annexure-II

Report for lists of investigations/tests/methods, and the equipment associated with them that are not available at RIMS, Imphal

Sl. No.	Name of investigations/ tests/methods no available	Reason for non-available if any	Name of Equipment associated with of investigations / tests/methods
1			
2			
3			
4			
5			

Signature of Head of Deptt./In-Charge with Seal

Name of Department