



क्षेत्रीय आयुर्विज्ञान संस्थान, इंपाल: मणिपुर
REGIONAL INSTITUTE OF MEDICAL SCIENCES, IMPHAL, MANIPUR
(स्वास्थ्य और परिवार कल्याण मंत्रालय, भारत सरकार के अंतर्गत एक स्वायत्त संस्थान)
(An Autonomous Institute under the Ministry of Health & Family Welfare, Govt. of India)

Phone : 0385- 2414720
 0385-2414750
 e-mail : rims@rims.edu.in
 website : www.rims.edu.in

ORDER

Imphal, the 14th February 2025

No. HGEN/3/2025-O/o MS : For convenience of the public, requisition for all Births and Deaths certificate should be submitted online through the link www.rims.edu.in/certificate/. No offline application will be entertained with immediate effect.

1. Application for birth certificate should be accompanied by self attested copies of –
 - (i) Discharge Slip of RIMS, Hospital in PDF
 - (ii) Aadhar card of Father in PDF
 - (iii) Aadhaar card of Mother in PDF
 - (iv) Old Non-Digital Birth Certificate in PDF (if issued earlier)

Note: The maximum size of each of the PDF documents is 400kb.

2. Application for death certificate should also be accompanied by self attested copies of –
 - (i) Provisional death certificate issued by RIMS, Hospital in PDF
 - (ii) Aadhar card of the deceased in PDF
 - (iii) Aadhar card of Spouse in PDF (if married)
 - (iv) Aadhar card of Father in PDF (optional)
 - (v) Aadhaar card of Mother in PDF (optional)

Note: The maximum size of each of the PDF documents is 400kb.

Sd/-

(Prof. N. Sanjib Singh)
 Medical Superintendent,
 RIMS Hospital, Imphal

No. HGEN/3/2025-O/o MS:

Imphal, the 14th February 2025

Copy to:-

1. The P.S. to Director for kind information of the Director, RIMS, Imphal.
2. The Deputy Director (Admn.), RIMS, Imphal.
3. The Section Officer, RIMS Hospital, Imphal.
4. The Medical Record Officer, RIMS Hospital, Imphal.
5. The System Administrator, RIMS, Imphal – for uploading in RIMS website.
6. The Media Advisor, RIMS, Imphal.
7. Notice Board, RIMS Hospital.
8. Office order book.

(Prof. N. Sanjib Singh)
 Medical Superintendent,
 RIMS Hospital, Imphal