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REGIONAL INSTITUTE OF MEDICAL SCIENCES,
(An Autonomous Institute under the Ministry of Health & Family Welfare, Govt. of India)
IMPHAL : MANIPUR - 795004.

ORDER

Imphal, the 21st August, 2023

No. B/RR/2023-RIMS: In pursuance to Ministry of Health & Family Welfare letter No. U-12012/57/2022-NE- (Part 3) dated 30.06.2023 regarding "Recruitment Rules of Group A, B and C Non-Faculty posts in NEIGRIHMS, RIMS and RIPANS for CSSD Section", the comments of all stakeholders including general public on the purposed amendments of Recruitment Rules of concerned posts are invited for a period of 30 days i.e. upto 4:30 p.m. of 20th September, 2023. If there are any comment/view regarding the draft Recruitment Rules, they are requested to submit their view and comment alongwith proper justification/relevant documents to the office of the Director.

In event that the institute does not receive any view/comment within the stipulated date and time, it shall be treated as final and no view/comment afterwards shall be entertained.

This issues with the approval of the Director, RIMS, Imphal.

Naorem Indrakumar Singh
21/8/23

(Naorem Indrakumar Singh)
Deputy Director (Admn),
Regional Institute of Medical Sciences,
Imphal

Copy to:

1. The Under Secretary (NE), MoH&FW, Govt. of India – for kind information.
2. P.S. to the Director, RIMS, Imphal.
3. The Medical Superintendent, RIMS Hospital, Imphal.
4. The System Administrator, RIMS, Imphal. – for uploading in the draft RRs and notification order in RIMS website.
5. Order Copy.

Recruitment Rules for CSSD Officer
(Presently Junior Technical Officer to be renamed as CSSD Officer)

1	Name of post	CSSD Officer
2	Number of post	01* (2023) *Subject to variation dependent on workload
3	Classification	Group 'B'
4	Level in the Pay Matrix	Level - 07 of Pay Matrix
5	Whether Selection post or non-selection post.	Selection in case of Promotion Not applicable in case of direct recruitment
6	Age limit for direct recruits	Not exceeding 30 years (Relaxable for Govt. servants up to 5 years in accordance with the instructions or orders issued by the Central Government)
7	Educational and other qualifications required for direct recruits	Essential: <ol style="list-style-type: none"> 1. M.Sc Microbiology or Pharmacology or Medical Technology (Microbiology). 2. 5 years' experience in Central Sterilization (CSSD) or Operation Theatre in a hospital/Research Organization or any Pharmaceutical organization.
8	Whether age and educational qualifications prescribed for direct recruits will apply in case of promotees.	No
9	Period of probation, if any	Two years for direct recruit
10	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of vacancies to be filled by various methods	By Promotion failing which Deputation (Including Short Term Contract (ISTC)) failing both by Direct Recruitment
11	In case of recruitment by promotion/deputation/absorption, grades from which promotion/deputation/absorption to be made	<p>Promotion: CSSD Supervisor in Level – 6 of Pay Matrix with five years' regular service in the Grade.</p> <p>Deputation: Officers of the Central Government/ State Governments/ Union Territories/ Autonomous Organizations/ Statutory bodies/Public Sector Undertaking/University/Recognized Research Institution:</p> <ol style="list-style-type: none"> 1. Holding analogous post on a regular basis in the parent cadre/department; or 2. CSSD Supervisor with 05 years' service rendered after appointment on a regular basis in Level 06 of the Pay Matrix or equivalent in the parent cadre /department <p>Note: The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or other organization or department of the Central Government shall ordinarily not exceed 05 years. The maximum age limit for appointment on deputation (ISTC) shall not be exceeding 56 years as on the closing date of receipt of application.</p>

12	If a Departmental Promotion Committee exists what is its composition	<p>Deputation (ISTC)/ Direct Recruitment:</p> <ol style="list-style-type: none"> 1. Director, RIMS, Imphal - Chairman 2. Director/Deputy Secretary looking after the affairs of RIMS, Imphal in the MoHFW, Govt. of India - Member 3. One member of the Executive Council, Society of RIMS, Imphal or a nominee of the beneficiary States not below the rank of Deputy Secretary/Joint Director (by rotation) - Member 4. Medical Superintendent, RIMS Hospital, Imphal- Member 5. One expert in the subject concerned-Member 6. Deputy Director (Admn.), RIMS, Imphal-Member Secretary <p>Promotion:</p> <ol style="list-style-type: none"> 1. Director, RIMS, Imphal - Chairman 2. Director (Health), Government of Manipur or its nominee not below the rank of Joint Director- Member 3. Medical Superintendent, RIMS Hospital, Imphal - Member 4. Subject Expert in the concerned area - Member 5. Deputy Director (Admn.), RIMS, Imphal - Member Secretary
13	Circumstances in which Union Public Service Commission to be consulted in making recruitment	Not applicable

Recruitment Rules for CSSD Supervisor
(Presently Technical Supervisor CSSD to be renamed as CSSD Supervisor)

1	Name of post	CSSD Supervisor
2	Number of post	02* (2023) *Subject to variation dependent on workload
3	Classification	Group 'B'
4	Level in the Pay Matrix	Level - 06 of Pay Matrix
5	Whether Selection post or non-selection post.	Selection in case of promotion Not Applicable in case of direct recruitment
6	Age limit for direct recruits	Not exceeding 30 years (Relaxable for Government servants up to 5 years in accordance with the instructions or orders issued by the Central Government)
7	Educational and other qualifications required for direct recruits	<p><u>Essential:</u></p> <p>B.Sc. Microbiology or Pharmacology or Medical Technology (Microbiology) with 3 years' experience in CSSD of a Hospital or Pharmaceutical or Operation Theatre in a Hospital.</p> <p style="text-align: center;">OR</p> <p>i. Nursing Officer with 3 years' experience in Operation Theatre/CSSD in a Hospital.</p> <p>ii. Should be registered with the Indian Nursing Council / State Nursing Council.</p> <p style="text-align: center;">OR</p> <p>Theatre Assistant Course with 4 years' experience in CSSD/Operation Theatre in a Hospital.</p>
8	Whether age and educational qualifications prescribed for direct recruits will apply in case of promotees.	No
9	Period of probation, if any	Two Years for direct recruit and promotees
10	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of vacancies to be filled by various methods	By promotion failing which by direct recruitment
11	In case of recruitment by promotion/deputation/absorption, grades from which promotion/deputation/absorption to be made	<u>Promotion:</u> Senior CSSD Technician in Level 05 of the Pay Matrix with 6 years' regular service in the Grade.
12	If a Departmental Promotion Committee exists what is its composition	<p><u>Direct Recruitment:</u></p> <ol style="list-style-type: none"> 1. Director, RIMS, Imphal - Chairman 2. Director/Deputy Secretary looking after the affairs of RIMS, Imphal in the MoHFW, Govt. of India - Member 3. One member of the Executive Council, Society of RIMS, Imphal or a nominee of the beneficiary States

		<p>not below the rank of Deputy Secretary/Joint Director (by rotation) - Member</p> <ol style="list-style-type: none"> 4. Medical Superintendent, RIMS Hospital, Imphal- Member 5. One expert in the subject concerned- Member 6. Deputy Director (Admn.), RIMS, Imphal- Member Secretary <p>Promotion:</p> <ol style="list-style-type: none"> 1. Director, RIMS, Imphal - Chairman 2. Director (Health), Government of Manipur or its nominee not below the rank of Joint Director- Member 3. Medical Superintendent, RIMS Hospital, Imphal - Member 4. Subject Expert in the concerned area - Member 5. Deputy Director (Admn.), RIMS, Imphal - Member Secretary
13	Circumstances in which Union Public Service Commission to be consulted in making recruitment	Not applicable

Recruitment Rules for Senior CSSD Technician

1	Name of post	Senior CSSD Technician
2	Number of post	01* (2023) *Subject to variation dependent on workload
3	Classification	Group 'C'
4	Level in the Pay Matrix	Level - 05 of Pay Matrix
5	Whether Selection post or non-selection post.	Non-Selection in case of promotion Not Applicable in case of direct recruitment
6	Age limit for direct recruits	Between 18 to 27 years (Relaxable for Government servants up to 5 years in accordance with the instructions or orders issued by the Central Government)
7	Educational and other qualifications required for direct recruits	<p><u>Essential:</u></p> <p>B.Sc. Microbiology or Pharmacology or Medical Technology (Microbiology) with 2 year' experience in CSSD of a Hospital or Pharmaceutical or Operation Theatre in a Hospital.</p> <p style="text-align: center;">OR</p> <p>i. Nursing Officer with 2 year' experience in Operation Theatre/CSSD.</p> <p>ii. Should be registered with the Indian Nursing Council / State Nursing Council.</p> <p style="text-align: center;">OR</p> <p>Theatre Assistant Course with 3 years' experience in CSSD/Operation Theatre.</p>
8	Whether age and educational qualifications prescribed for direct recruits will apply in case of promotees.	No
9	Period of probation, if any	Two Years for direct recruit
10	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of vacancies to be filled by various methods	By promotion failing which by direct recruitment
11	In case of recruitment by promotion/deputation/absorption, grades from which promotion/deputation/absorption to be made	<u>Promotion:</u> CSSD Assistant Grade – I in Level 4 of the Pay Matrix with 5 years' regular service in the Grade.
12	If a Departmental Promotion Committee exists what is its composition	<p><u>Direct Recruitment:</u></p> <ol style="list-style-type: none"> 1. Director, RIMS, Imphal - Chairman (except for hospital staff) 2. Medical Superintendent, RIMS Hospital, Imphal - Chairman (for hospital staff) 3. One member of the Executive Council, Society of RIMS, Imphal or a nominee of the beneficiary States

		<p>not below the rank of Deputy Secretary/Joint Director (by rotation) - Member</p> <ol style="list-style-type: none"> 4. Medical Superintendent, RIMS Hospital, Imphal (except for Hospital staff) - Member 5. Deputy Director (Admn.), RIMS, Imphal Secretary - Member <p>Promotion:</p> <ol style="list-style-type: none"> 1. Director, RIMS, Imphal - Chairman 2. Director (Health), Government of Manipur or its nominee not below the rank of Joint Director- Member 3. Medical Superintendent, RIMS Hospital, Imphal - Member 4. Subject Expert in the concerned area - Member 5. Deputy Director (Admn.), RIMS, Imphal Secretary - Member
13	Circumstances in which Union Public Service Commission to be consulted in making recruitment	Not applicable

Recruitment Rules for CSSD Assistant Grade – I
(Presently Technician CSSD to be renamed as CSSD Assistant Grade – I)

1	Name of post	CSSD Assistant Grade – I
2	Number of post	02* (2023) *Subject to variation dependent on workload
3	Classification	Group 'C'
4	Level in the Pay Matrix	Level - 04 of Pay Matrix
5	Whether Selection post or non-selection post.	Not applicable
6	Age limit for direct recruits	Between 18 to 27 years (Relaxable for Government servants up to 5 years in accordance with the instructions or orders issued by the Central Government)
7	Educational and other qualifications required for direct recruits	<p><u>Essential:</u></p> <p>B.Sc. Microbiology or Pharmacology or Medical Technology (Microbiology) with 1 year' experience in CSSD of a Hospital or Pharmaceutical or Operation Theatre in a Hospital.</p> <p style="text-align: center;">OR</p> <p>i. Nursing Officer with 1 year' experience in Operation Theatre/CSSD.</p> <p>ii. Should be registered with the Indian Nursing Council / State Nursing Council.</p> <p style="text-align: center;">OR</p> <p>Theatre Assistant Course with 2 years' experience in CSSD/Operation Theatre.</p> <p style="text-align: center;">OR</p> <p>12th with Science from a recognized University/Board with 3 years' experience in CSSD Operation Theatre and Blood Bank in any hospital.</p>
8	Whether age and educational qualifications prescribed for direct recruits will apply in case of promotees.	No
9	Period of probation, if any	Two Years for direct recruit
10	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of vacancies to be filled by various methods	By promotion failing which by direct recruitment
11	In case of recruitment by promotion/deputation/absorption, grades from which promotion/deputation/absorption to be made	<u>Promotion:</u> CSSD Assistant Grade-II in Level 2 of the Pay Matrix with eight years' regular service in the Grade.

12	If a Departmental Promotion Committee exists what is its composition	<p>Direct Recruitment:</p> <ol style="list-style-type: none"> 1. Director, RIMS, Imphal - Chairman (except for hospital staff) 2. Medical Superintendent, RIMS Hospital, Imphal - Chairman (for hospital staff) 3. One member of the Executive Council, Society of RIMS, Imphal or a nominee of the beneficiary States not below the rank of Deputy Secretary/Joint Director (by rotation) - Member 4. Medical Superintendent, RIMS Hospital, Imphal (except for Hospital staff) - Member 5. Deputy Director (Admn.), RIMS, Imphal - Member Secretary <p>Promotion:</p> <ol style="list-style-type: none"> 1. Director, RIMS, Imphal - Chairman 2. Director (Health), Government of Manipur or its nominee not below the rank of Joint Director- Member 3. Medical Superintendent, RIMS Hospital, Imphal - Member 4. Subject Expert in the concerned area - Member 5. Deputy Director (Admn.), RIMS, Imphal - Member Secretary
13	Circumstances in which Union Public Service Commission to be consulted in making recruitment	Not applicable

Recruitment Rules for CSSD Assistant Grade-II
(Presently CSR Assistant to be renamed as CSSD Assistant Grade – II)

1	Name of post	CSSD Assistant Grade-II
2	Number of post	02* (2023) *Subject to variation dependent on workload
3	Classification	Group 'C'
4	Level in the Pay Matrix	Level - 02 of Pay Matrix
5	Whether Selection post or non-selection post.	Not applicable
6	Age limit for direct recruits	Between 18 to 27 years (Relaxable for Government servants up to 5 years in accordance with the instructions or orders issued by the Central Government)
7	Educational and other qualifications required for direct recruits	<u>Essential:</u> Theatre Assistant Course with 1 year experience in CSSD/Operation Theatre OR 12 th with Science from a recognized University/Board with one year' experience in CSSD Operation Theatre and Blood Bank in any hospital
8	Whether age and educational qualifications prescribed for direct recruits will apply in case of promotees.	No
9	Period of probation, if any	Two Years for direct recruit
10	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of vacancies to be filled by various methods	By Direct Recruitment
11	In case of recruitment by promotion/deputation/absorption, grades from which promotion/deputation/absorption to be made	Not applicable
12	If a Departmental Promotion Committee exists what is its composition	Direct Recruitment: 1. Director, RIMS, Imphal - Chairman (except for hospital staff) 2. Medical Superintendent, RIMS Hospital, Imphal - Chairman (for hospital staff) 3. One member of the Executive Council, Society of RIMS, Imphal or a nominee of the beneficiary States not below the rank of Deputy Secretary/Joint Director (by rotation) - Member 4. Medical Superintendent, RIMS Hospital, Imphal (except for Hospital staff) - Member

		5. Deputy Director (Admn.), RIMS, Imphal - Member Secretary
13	Circumstances in which Union Public Service Commission to be consulted in making recruitment	Not applicable